

SIC/HO/WD/MDC/10-A/2006-07

Dated: 24.06.2009

To

**Sub.: Master Services Plan of NSIC Complex at Okhla Industrial Estate,
New Delhi-110020**

Sir,

NSIC intends to hire the services of reputed and experienced consultants to prepare the Master Services Plan of NSIC Complex and get the same approved from Delhi Jal Board in all respect.

The Master Layout Plan of the NSIC Complex at Okhla is already approved by MCD (Town Planning Deptt.) which includes all the existing and proposed structure as on date.

Scope of the work:

1. Master Services Plan of all the existing and proposed buildings/ structures of entire NSIC Complex at Okhla having area of 41 acre (approx.) including design of the services as per DJB norms, complete hydraulic calculations, preparation of services drawings and submission of the same to MCD (Town Planning Deptt.), getting the same forwarded to DJB and obtaining their approval from DJB complete in all respect.

The services shall include water supply, sewerage and drainage services and Sewage Treatment Plant (if required by the statutory bodies i.e. DJB/ MCD) of the entire Complex as per the following details:

- a) Master Services Plan should have the details of water supply distribution lines for existing and proposed buildings arrived at after detailed design calculations so as to ascertain the size, specification and depth of the pipe lines. The design should also incorporate calculation of volume/ size of underground/ overhead storage tanks along with specifications, calculation of capacities of pumping machines etc.

- b) Master Services Plan should have the details of sewage lines for the existing and proposed buildings arrived at after detailed design calculations of sewage being produced/ likely to be produced, size and specification of sewage line, proposed alignment of NSIC internal service line location where NSIC sewer line shall be connected to the existing sewer line of MCD/ DJB.
 - c) Master Services Plan should have the details of drainage system for the existing and proposed buildings arrived at after detailed design calculations of drainage of the Complex, size and specification of storm water line, proposed location where storm drainage shall be disposed off including rain water harvesting system of all the structures.
 - d) Master Services Plan should have the details of Packaged Sewage Treatment Plant (STP), if required by the concerned statutory bodies i.e. DJB/MCD etc., including its size, capacity, specification, location etc., arrived at after detailed design calculations. However, no extra claim shall be admissible on this count.
2. Preparation and submission of detailed itemwise Bill of Quantities (BOQ) to NSIC for the complete job based on CPWD Delhi Schedule of Rates-2007 with updated cost index.

Terms & Conditions :

1. The bidders should quote their fee complete in all respect along with the taxes as applicable for preparation of the entire services and approval of the same from concerned Departments. However, applicable development charges / statutory fees of Delhi Jal Board/ MCD etc. shall be paid by NSIC separately.
2. Successful bidder shall assist to obtain the demand of development charges/ statutory fees and deposit of the same to the concerned department.
3. The total completion time for the above services is 30 days from the date of acceptance of the letter of award. In case the work is not completed within the scheduled time on account of reasons attributable to you, liquidated damages @1% per week subject to a maximum of 10% of the total consultancy charges shall be levied.
4. NSIC shall provide the soft copy of the layout plan of NSIC Complex, Okhla approved by the MCD (Town Planning Deptt.) to the successful bidder. However, successful bidder shall prepare the complete services plan for the entire NSIC Complex at Okhla Industrial Estate, New Delhi for sewerage, drainage and water supply along with their level as well as invert levels of DJB sewer line/ drainage duct etc. A copy of the approved NSIC layout plan is enclosed herewith for ready reference.

5. All bidders are advised to visit the NSIC Complex to assess the site condition before quoting their fee. No claim shall be entertained on the ground that the bidder was not aware about the site conditions / relevant information.
6. **Payment Terms:**

S.No.	Particulars	Cumulative Payment
i)	Preparation of all the services drawings and submission to MCD (Town Planning Deptt.)	30% of total fee
ii)	Forwarding of the services drawings by MCD (TP) to DJB and raising of the demand charges on account of development/ water supply charges etc.	70% of total fee
iii)	Final approval of services plan from DJB/ MCD	100% of total fee

7. All statutory deduction as applicable shall be deducted from payable amount.
8. You are requested to quote your fees for rendering the complete services in the enclosed format at Annexure-A.
9. You are requested to deposit the earnest money of Rs.10,000/- alongwith your offer in the form of a Demand Draft in favour of "The National Small Industries Corporation Ltd.", payable at New Delhi. Offers without EMD shall not be considered. EMD of the successful bidder shall be retained as Security Deposit and shall be refunded without any interest on successful completion of the work. However, EMD of all other bidders (other than lowest) shall be returned after opening of the offers.
10. Your complete offer should reach the office of CGM (Works), NSIC Ltd., NSIC Bhawan, Okhla Industrial Estate, New Delhi on or before 03.00 PM on 02.07.2009. The offers shall be opened at 03.30 PM on 02.07.2009. Late/ delayed offers shall not be considered.

Thanking you,

Yours faithfully,

(Navin Chopra)
General Manager (Works)

Encl.: As above.

Annexure-A

We hereby agree to take up the complete job as per the scope of work and on the terms & conditions mentioned in the offer letter on a total fee of Rs. _____ (Rupees in words _____) plus Service Tax @ _____% (In Words _____ percent). This fee includes cost of labour, transportation, services, T&P etc. complete in all respect excluding the statutory fees payable to DJB/ MCD etc. for preparation of the services drawings and obtaining their approval from DJB/ MCD etc. No additional claim shall be made whatsoever in this regard.

**(Signature of the Bidder/ Authorized Signatory
along with the Company Seal)**